

**Notice for Walk-in-Interview for the post of Supervisor (Hospitality)**

No.2018/IRCTC/HRD/Rectt./Supervisor /Catg.

Date: 14/06/2018

Eligible and Qualified candidates are invited to appear for a walk-in-interview for the post of Supervisor (Hospitality) on Contract basis for a period of 2 years and extendable by one more year based on requirement and satisfactory performance.

Name and Number of Post	Mode of Engagement	Consolidated Remuneration	Essential Qualification & Experience	Upper age limit as on 01.07.2018	Place of Posting
Supervisor (Hospitality) 120 posts Reservation as per Govt. of India policy ie. SC-15%, ST-7.5%, OBC-27%, Differently able-4% & Ex.SM-10%	Walk in Interview	Rs.25000/- P.M. In addition Daily Allowance at the rate of Rs. 250/- per day for on duty onboard in trains. Lodging Charges at outstation will be Rs.250/-, if night stay is involved. The nature of duty would require movements in trains upto 22 days per month.	Full Time B. Sc. in Hospitality & Hotel Administration from Institution recognised by NCHMCT/Government of India/AICTE/ UGC. Experience: Minimum 2 years in F&B Industry (production/ service/industrial Catering etc.) of units having FSSAI certification. Teaching experience and training period (Induction) will not be counted as experience.*	30 years, relaxation to SC/ST-5 yrs., OBC-3 yrs., Ex-Service Man- 5 yrs., Differently able-10 yrs.(SC/ST-15yrs., OBC-13yrs.,Ex-SM-15)	Initially the selected candidate may be posted in Tamilnadu, Kerala & Karnataka States. However candidate may be transferred at the discretion of IRCTC.

\*The candidates who have already worked on Fixed Terms/Contract basis will be given additional age relaxation for a period for which they have worked in IRCTC.

\*Requires good communication skills both verbal and written (English & Hindi). Possessing knowledge of local languages like Tamil, Kannada & Malayalam is added advantage.

**Medical fitness:** Engagement of selected candidates shall be subject to medical fitness test as prescribed by IRCTC.

**Selection Process:**

Candidates are requested to fill in the Application Form (attached with this advertisement) complete in all respects. The complete Application Form has to be submitted at the Venue of the Interview for verification along with original & one set of attested copies of required documents and three recent passport size photographs.

Interview will be conducted & based on the credentials and performance in the personal interview the candidates will be selected and the offer of engagement shall be issued to the suitable candidates in the



order of merit and based on the number of vacancies and will be subject to verification of antecedents. In addition to 120 selected candidates, names of 30 candidates will be placed on reserved list for unforeseen reason.

**Scope of work:**

- Responsible for supervision/ monitoring food production, quality, services in nominated mobile/ static catering units.
- Ensure compliance with company policies and standard hospitality procedures/practices.
- Ensuring men & material for nominated mobile/ static catering units.
- Resolve customer/passenger care related issues and complaint management.
- Collection of feedback, analysis and course correction.
- Ensuring implementation of statutory regulations as applicable.
- Supervise & educate staff in efficient upkeep of equipment and devices.
- Coordinate with various departments, offices, business partners.

**General Information:**

1. This engagement is purely contractual in nature and will not entitle any candidate to claim for regular/ permanent employment in IRCTC.
2. Contract may be terminated by giving one month notice by either side. If performance during contract period is not found satisfactory the contract may be terminated with 15 days notice.
3. Medical insurance will be provided by the IRCTC to the engaged candidates.
4. Those working in Govt./ PSUs may apply through proper channel/ submit NOC at the time of interview and should submit proper relieving letter from present employer in the event of selection in IRCTC.
5. IRCTC reserves the right to cancel/ amend the advertisement and/or the selection process notified.
6. The number of vacancies to be filled may increase or decrease depending on the requirement of IRCTC at the time of engagement.
7. Candidates should ensure that they fully fill the eligibility criteria prescribed for the post they have applied. In case it is found at any stage of selection process or even after engagement that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not fully fill the criteria, his / her candidature / services will be summarily terminated.
8. The selected candidate has to furnish security deposit in the form of DD for Rs. 25,000/-
9. No TA/DA will be paid to the candidates for attending the walk in interview.
10. In case of extension of interview, candidate will have to arrange his/her own stay and food.
11. Knowledge of computer (MS Office), preparation reports is essential.
12. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on IRCTC website and no separate press coverage will be given in the news paper.
13. Candidate can appear at any one convenient place only. Attending at more than one place will be liable for disqualification.

**Place & Date of walk-in-Interview:**

- |                    |   |             |   |   |
|--------------------|---|-------------|---|---|
| (1) IHM/Chennai    | - | 25 /06/2018 | } | will be notified and incorporate in the advertisement |
| (2) IHM/Bangalore  | - | 27 /06/2018 |   |   |
| (3) IHM/Trivandrum | - | 29 /06/2018 |   |   |



Address of the institute	Date & Time of Walk-in Interview
<p><b>INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION</b></p> <p>4<sup>th</sup> Cross Street, C.I.T. Campus, TTTI- Taramani PO: Chennai-600 113</p>	<p><b>25.06.2018 10.00 to 13.00 hrs</b></p>
<p><b>INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION</b></p> <p>Near M.S.Building &amp; SKSJTI Hostel, S.J.Polytechnic Campus, Bengaluru-560 001</p>	<p><b>27.06.2018 10.00 to 13.00 hrs</b></p>
<p><b>INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION</b></p> <p>G.V.Raja Road, Kovalam, Thiruvananthapuram- 695 527</p>	<p><b>29.06.2018 10.00 to 13.00 hrs</b></p>

**APPLICATION FOR ENGAGEMENT AS SUPERVISOR (HOSPITALITY)**  
**ON CONTRACT BASIS IN IRCTC/SOUTH ZONE**

Photo
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1	Name of the Applicant			
2	Father/Spouse Name			
3	Category (SC/ST/OBC/Diff. able/Ex. Service men) (Enclose self-attested copy of latest Certificate issued by competent authority in support of claim)			
5	Present Address			
	Landline/Mobile No.			
	Email ID			
6	Permanent Address			
7	Date of Birth & Age (as on 01.07.18)			
8	Gender			
9	Marital Status			
10	Aadhar number			
11	Professional/Technical/Educational Qualification: (Enclose self attested copies)			
S.No	Name of the Graduate/PG degree(s) Passed	Duration & (Full time/Part time/distance), Year of Passing	% marks	Institution/ University
12	Particulars of Post Qualification Experience:			
S No	Organisation	Post Held & Scale/ pay drawn	Period : From-To	Job description/Responsibility areas
13	Languages Known	Speak		
		Write		
13	Document to be attached i) Proof of educational Qualification ii) Proof of experience iii) Proof of Date of Birth iv) Proof of Category (SC/ST/OBC etc) v) Others (pl. Specify)			

The above information is true to the best of my knowledge and belief. My candidature will be rejected, if any information given above is found to be incorrect/ incomplete or false.

Date:

(Signature)